



## General statement of Fire Safety Policy for the IBTI

The following policy was agreed by the **IBTI Trustees** at a meeting held on **19<sup>th</sup> April 2018**

This policy will be reviewed **annually** to monitor the progress which has been achieved.

The College is committed to ensuring, so far as is reason ably practicable, the health, safety and welfare or fall College's voluntary workers ('Voluntary workers' includes all long and short terms volunteers of the College), students, and any other persons who may work on, visit, or use its premises, or who may be affected by its activities or services. The College takes its fire safety duties seriously. For that reason this Fire Safety Policy has been formulated to help the College comply with its legal obligations to voluntary workers and visitors under the Regulatory Reform (Fire Safety) Order 2005 (The Order).

The College by this policy has a purpose to:

- Minimise the risk associated with fire.
- Reduce the risk of an out break of fire.
- Reduce the risk of the spread of fire.
- Provide a means of escape.
- Demonstrate preventative action.
- Maintain documentation and records in respect of fire safety management.

To achieve these purpose, IBTI will provide and maintain:

- a) A nominated 'Responsible Person'. At IBTI the 'Responsible Person' is the Principal.
- b) A suitable organization a l structure with clarity in the roles and responsibilities each person has with regards to Fire. Further detail of the responsibilities of voluntary workers and other users of the College for implementing the Fire safety policy, and the arrangements, procedures and operating standards in place, will be described in the 'Responsibilities, Arrangements and Procedures'.
- c) Suitable College wide arrangements for:
  - Identifying Fire hazards and managing risks (Risk Assessments).
  - The provision, testing and maintenance of fire detection, fire fighting and emergency lighting equipment.
  - Reviewing, up dating and testing the College Emergency Evacuation procedures.
  - Maintaining document sand records.
- d) Information and training to College users relevant to their roles and responsibilities in relation to Fire.

Signed : IBTI College Director.           (signed in the original)          

Date: 19<sup>th</sup> April "2018

Signed : IBTI Trustee for H&S.           (signed in the original)          

Date: 19<sup>th</sup> April "2018

Signed : IBTI Health & Safety Officer.           (signed in the original)          

Date: 19<sup>th</sup> April "2018

A copy of this statement is to be displayed in the college and a copy sent to each of the Trustees.

Nextreview :- 17March 2019