



**International Bible Training Institute**  
Impact the nations with your vocation

IBTI, Hook Place, Cuckfield Road  
Burgess Hill, RH15 8RF  
Tel: [01444-233173](tel:01444-233173)  
Email: [policies.data@ibti.org.uk](mailto:policies.data@ibti.org.uk)  
[www.ibti.org.uk](http://www.ibti.org.uk)

•••

## General Statement of Risk Management Policy for the IBTI

The following policy was agreed by the **IBTI Trustees** at a meeting held on 30th April 2019

We will review this policy **annually** and as part of this process will ensure that all our procedures, particularly in relation to the :-

### **Potential Risks facing the IBTI** are up to date.

As trustees of the IBTI, we are committed to the safeguarding of the 'Objects' and ethos of the original IBTI Charity Commission scheme sealed 19th October 1968.

We will regularly review and assess the risks faced by the IBTI in all areas of its work and plan for the management of those risks.

The trustee's involvement in the key aspects of the risk management process is essential, particularly in setting the parameters of the process and reviewing and considering the results. The following 'risk areas' will be monitored :-

#### Governance risks :

Trustees - careful selection and appointments.

Staff - careful selection, appointments and regular appraisals.

Students - careful selection, code of conduct and regular tutorials.

#### Operational risks :

Management structure - trustees fully involved.

Health and Safety - fully complied with.

Internal conflict - regular appraisals with trustees/directors

Staff and volunteers - appropriate training program in place.

Social media & internet risks - code of practice in place.

#### Financial risks :

Monitoring and reporting to trustees.

#### External risks :

Recommendations by qualification authorities - fully enacted.

Reputational risks - regular IBTI newsletter sent to all supporters.

Land and Property - taking professional advice - trustees fully involved.

Security of premises - security procedures in place.

#### Compliance with law and regulations.

Outside influences - statutory bodies - legislation - fully complied with.

The implementation of this 'Risk Management Policy' will be a key part of ensuring that the IBTI is fit for purpose.

Signed : IBTI College Director. \_\_\_\_\_

Date \_\_\_\_\_

Signed : IBTI Trustees Chairperson. \_\_\_\_\_

Date \_\_\_\_\_

Signed : IBTI One other Trustee. \_\_\_\_\_

Date \_\_\_\_\_

Origin of Reference :- [www.gov.uk](http://www.gov.uk) PDF cc26 - 8th November 2016

Next review :- 30 April 2020