



THE INTERNATIONAL BIBLE TRAINING COLLEGE (IBTI)
HOOK PLACE – BURGESS HILL – RH15 8RF ENGLAND
admin@ibti.org.uk

Attach photo here

APPLICATION FORM

Level 4 Certificate in Applied Theology

To be completed in by all applicants for entry into IBTC courses

- Please complete this form using your keyboard. Then print it off and sign it and give it to your senior minister/pastor to read and sign, to show that they endorse your application. We will ask them for a reference in due course.
- Return the completed form, with photo attached, together with the documents listed at the end of this form, [by email](#) as a **scanned document** or **PDF file**, or by post to the Administrator at the above address.
- The course runs from early **JANUARY** to early **JULY**.**

Before completing this form please read carefully regarding the text below.

What is your first language?

If English is not your first language, **you are required to have a level of English of B1** (CEFR - Common European Framework of Reference) or equivalent (e.g.: IELTS, TEFL, TESOL or any UK Government approved test).

If you already have such a test certificate, please send it now with your application. If not, and you are offered a place on our course, **you will be required to provide a test certificate proving you have level B1 in English before you come.**

We need to inform you that all the data you provide in this application form and any future data you will provide as a student will be managed according to our [Data Protection Policy](#) and, in particular, the [Students Privacy Notice](#), which adhere to the Data Protection Act 2018 which include General Data Protection Regulation (**GDPR**).

We therefore require that you read this policy and the following policies: [Admission](#), [Equal Opportunity](#), [Assessment](#), [Academic Integrity](#), [Respect & Dignity](#), [Safeguarding](#) and [Privacy](#), which **can be found on our website** and by sending your application, you will be agreeing to these policies. We will require your signature to this effect when you arrive.



International Bible Training College
A Company Limited by Guarantee, registered in England and Wales
Company Number 10716786 – Charity Number 1173899 Operating as: IBTI





1. Personal Details

Surname (family name)

House Number and Street

Forename(s)

Town

National Dialling Code – eg. (+44)

Telephone (home)

Post Code

Country

National Dialling Code – eg. (+44)

Mobile

Nationality /Nationalities

E-mail

Date of birth

Gender

Are you: SINGLE, ENGAGED, MARRIED, SEPARATED, DIVORCED, REMARRIED?

How many children do you have, if any?

▪ EDUCATION QUALIFICATION

Qualification

Year

Year

From

To

From

To

From

To

▪ EMPLOYMENT

Job Title

Year

Year

From

To

From

To

From

To

▪ FURTHER TRAINING

Qualification / Skills





2. Christian Background

Give the date of your conversion. Have you been baptised in water? (Y/N)

Give the date of your baptism. Do you believe that the Bible is the inspired Word of God? (Y/N)

Are you baptised in the Holy Spirit with the evidence of speaking with other tongues? (Y/N)

Give the **name** and **denomination** of the local church you attend regularly.

How long have you attended it?

Give the name of the senior minister/pastor.

List any church activities you are, or you have been, involved in.

Name any other Christian organisation you are, or you have been, involved with.

Have you completed any Christian training outside your local church? If so, give details.

Please tell us how you heard of the International Bible Training College?





3. Testimony and Calling

As a vocational training centre our vision is to empower a young generation to effectively function in Christian service. We believe in the calling of God on the Individual but some might fail to develop it because they are not aware of their gifting and full potential in God. Therefore, we are committed to helping people discover their vocation if they have not yet done so, define it if they lack understanding of it or develop the already present vocation by empowering it.

In view of this will you affirm your commitment to engage in this vision? (Y/N)

Please write below, in **approximately 400 words**, your testimony and the spiritual journey of your vocation.

Also, we ask you to send us a **video recording of maximum 3 minutes** sharing about your call for ministry and the reason why you are applying to IBTC.

At some point during the application process we will contact you **to arrange a video interview** with two members of staff.



4. Medical Report

Do you have any allergies or intolerances? (Y/N) | **A doctor's certificate is required as proof of your allergies or intolerances. Please submit this with your application.**

If so, please give details.

Are you suffering from any illness at the present time? (Y/N)

If so, please give details.

State any previous illness.

State any previous addictions.

Are you on any regular medication? (Y/N) If so, what?

Have you ever suffered from EPILEPSY, DEPRESSION, NERVOUS BREAKDOWN, MENTAL HEALTH ISSUE? (Y/N)

If so, please give details.

Do you have any physical disability? (Y/N) **For example: blind or partially sighted, severely or partially deaf, speech impediment, physical disabilities.**

If so, please describe your disability, giving as much detail as possible.

How long have you had this disability? Do you use any mobility aids? (Y/N)

Have you ever been identified as having a learning difficulty (eg. Dyslexia) or suspect that you may have one? (Y/N)

If yes, you will need to fill in the declaration form for Learning Difficulties. Please email admin@ibt.org.uk to request this form.

IMPORTANT:

You will HAVE TO obtain comprehensive health insurance to cover your stay in UK as you will not be eligible for NHS (National Health Service) treatment.



5. Financial Information

Fees are payable in advance, either in full or by term.

How do you expect to meet the costs of coming on this course? **From your own savings**

▪ **and/or with the help of:**

Your Church Leader's Name Signature _____

A Relative Name Signature _____

Other Name Signature _____

Are you in debt in any way? If so, please give details.

Finances

- **Admission Fees:** **£ 400** (Upon successful completion of your application, the Admission fees need to be paid up-front to confirm your acceptance of the place the college offers you)
- **Course Fees Term 1:** **£ 1,675**
- **Course Fees Term 2:** **£ 1,675**
- Total Cost:** **£ 3,750** (Fees need to be paid in **POUNDS STERLING**)

What is included in the fees

- Tuition
- Accommodation
- Food
- Use of washing machine
- Internet access
- Ministry outreaches (including transport to and from)

What is NOT included in the fees

- Transport to and from airports/stations/ferry ports
- Medical Insurance
- Additional Expenses

IMPORTANT:

The above fees are for the upcoming course and may increase in line with the UK inflation rate. For further information or queries, please contact the administration department at admin@ibt.org.uk.



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6. Further Information

What you need at the UK border

You must provide a valid passport or travel document (**NOT an ID card**). Your passport should be valid for the whole of your stay in the UK.

You may also be asked to prove that:

- You've been accepted on to a course by an accredited institution, for example a letter of acceptance on official headed paper stating the course name, duration and cost.
- You're able to support yourself during your stay (or have funding from someone else to support you).
- You're able to pay for your return or onward journey (or have funding from someone else).
- You'll leave the UK at the end of your studies.

- **Check if you need a UK visa to study at IBTC for "six months or less": [click here](#)**

IMPORTANT:

While you are a student here you may not be engaged in any other external studies nor will you be able to have leave of absence to take exams, deliver dissertations or attend interviews.

Are you prepared to accept and abide by the [Code of Conduct](#), which you will find on the website and you must carefully read?

(Y/N)

If during your training you are proved unsatisfactory, the IBTC reserves the right to terminate your studies.

Signature of applicant _____

Date _____

7. Next of kin

Name

Surname

E-mail

National Dialling Code – eg. (+44)

Home Phone

Mobile

Relationship (father, mother or other relative)





8. References

This application must be signed by your senior minister/pastor, who will be asked for a reference.

I, the undersigned, having carefully read the above application, do fully endorse it.

Full Name (Name/Surname)

Street

E-mail

Town

**National Dialling
Code – eg. (+44)**

Tel / Mobile

Post Code

Country

Ministerial Status

Signature _____

Date _____

Please give the details of a second referee, who is a Christian and who has known you for some years (not a relative).

Full Name (Name/Surname)

Street

E-mail

Town

**National Dialling
Code – eg. (+44)**

Tel / Mobile

Post Code

Country

Profession



9. Reminders

- Make sure your photo is attached to the 1st page of the application.
- Make sure your senior minister/pastor has signed the form.
- Send the documents listed below at the same time.
- You can send everything by email.
- Send your video recording separately (e.g., via Google Drive, One Drive, WeTransfer, etc.).

10. Documents to include with your Application form

- ✓ Photocopy or scan of your passport showing clearly your name and its number.
- ✓ Photocopy or scan of any documents you have which show your academic qualifications, both school and post-school education.
- ✓ Photocopy or scan of the document you have showing that your level of competence in the **English language is B1** if English is not your first language.
- If you do not have any of those documents, submit your application without them and give a note of explanation.
- **If any document is in a language other than English, please include a translation.**
(This does not have to be an official translation; you can translate it yourself)
- **Remember you will need to take out comprehensive HEALTH INSURANCE before you travel.**

▪ Self-Declaration Form Information

As a potential student at the International Bible Training College, after receiving your Application we need you to complete a **Self-Declaration Form** before we can proceed with your application. You will receive an email from our Safeguarding Coordinator (safeguarding@ibti.org.uk) with a Self-Declaration Form that you need to complete and return. This form will provide information of any conviction of a criminal offence, caution, reprimand or warning. This will not necessarily result in you not being accepted as a student but may affect some of the activities you can be involved in. If you are not British and are unfamiliar with this, please understand it is standard procedure for all applicants who may be involved in any way with children (under 18s) and vulnerable adults in the fulfilment of their role, which as a student may happen during outreaches and placements. **Any information disclosed on the form will remain completely confidential and only be seen by the Principal and the Safeguarding Coordinator .**



THE INTERNATIONAL BIBLE TRAINING COLLEGE (IBTI)

IMPACT THE NATIONS WITH YOUR VOCATION

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CODE OF CONDUCT

- The IBTC requires the highest standard of behaviour between students and staff, and Christian submission to those in authority.
- Relationships among people of opposite gender are required to be as friendly as any other, but must not develop into any sort of courtship or special friendship during the academic year.
- It is not allowed to enter dormitories of the opposite gender or be alone with a person of the opposite gender in secluded places.
- Private arrangements between students and Church members or leaders (whether social, financial, etc) must not be made without permission.
- Financial transactions such as opening of credit accounts, applying for loans etc. need to be authorised by the College first.
- Contraventions of any of the rules will have serious consequences which may even result in instant expulsion.

Signature _____

Date _____



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